

Back to School Announcements

A CHANCE TO WIN A FREE COOKBOOK!!!

Dear Landmark Families!!

With summer quickly coming to an end, the cookbook committee would like to welcome you back to school for what promises to be an exciting year!!

For those who may not be aware, based on the survey that was extended to everyone, the cookbook was the fundraiser chosen by an overwhelming majority. Now, we need everyone's participation to help make it a success! We are still in need of recipes to put in the book. A huge thank you to those who have already submitted!! We have received some really great recipes that we know you will enjoy!

We are kindly asking each Landmark family and staff to contribute a minimum of 2 recipes for the book. They can be from family, friends, coworkers, etc. Of course, you are welcome to submit more but we cannot guarantee that each and every one will make it into the book. For every recipe that is brought to the picnic and orientation on August 26th, your name will be entered into a drawing to receive a free cookbook!!

Please remember to either print or type the recipes so they are easy to read. Please make sure to include your name and a number to reach you in case there are any questions about the recipe.

We are really excited to make this a HUGE success!!

Please feel free to contact Cathy Simpson at (810) 422-3784 or Andrea Gearhart at (810) 985-9924 with any questions!

Thank you in advance for your support and good luck in the drawing!!

Cookbook Committee

After School Clubs

Sign-up starts on Monday, September 20th at 7:30 am. Clubs will begin the week of September 27th.

Sign up sheets will be posted on the Hospitality bulletin boards at each building. Limited spots are available for each club. More details regarding specific details of clubs offered will be sent home with your student.

2009-2010 Yearbooks have arrived!

Re-printed yearbooks have arrived and are ready for pick up. If you ordered a yearbook for the 2009-2010 school year, please contact the Hospitality Office at (810) 982-7210. Summer Hours are Monday - Friday from 9:00a.m. - 3:00p.m.

Classroom Supply Lists

are available on our website at: www.landmarkacademy.net

Mark Your Calendar!

Thursday, August 26th

Parent Orientation &
Annual Back to School Picnic
by Friends of Landmark
5p.m.-8p.m. in the MS/HS building:

5p.m.-6p.m.
15-minute informational sessions
6p.m.
Back to School Picnic
7p.m.
Visit classrooms and meet teachers

Elementary class lists and MS/HS
schedules will be available this evening!

Tuesday, September 7th

Students first day of school!

Wednesday, September 8th

Woo Hoo Breakfast
for Kindergarten parents
8:30-9:15 am EL Multipurpose Room

Monday, September 20th

After School Club Signup
begins at 7:30 a.m.

Monday, September 27th

After School Clubs begins

LANDMARK

A C A D E M Y

VOLUME I, ISSUE I AUGUST 2010



Welcome to the 2010-2011 School Year!

by Renee Crawford and Danielle Shannon

Dear Parents/Guardians,

Greetings to you all! We hope you are having a fun and restful summer with your family. We are busy getting everything ready for the new school year! We would like to inform you of some exciting changes occurring.

We have scheduled a parent orientation night that we highly encourage you to attend. The Orientation will be on Thursday, August 26th from 5 p.m.-8 p.m. This is an open house style event that will take place in the MS/HS building.

From 5 p.m.-6 p.m. there will be 15-minute sessions parents can select from to hear information on current important topics.

At 6 p.m. we will have our annual "Back to School Picnic" provided by our Friends of Landmark parent volunteer group. Food will be served on the sports field on the north side of the Middle School / High School building. Please bring a dish to pass that will serve 10-12 people. Contact Jyme Hager at jhager@comcast.net or by phone at (810) 987-8811 if you are interested in volunteering for this event.

Elementary students will find out what classes they are in and MSHS students will be receiving their schedules this evening. At 7p.m. families will be able to visit classrooms and meet the teachers.

Key points for 2010-2011 school year:

- The school year kicks off on Tuesday, Sept. 7th. Please see other important dates for the upcoming school year on our annual calendar, located on our website.
- We will have a Kindergarten Parent Breakfast on Sept. 8th from 8:30 a.m. to 9:15 a.m. in the Elementary Multipurpose room.
- In order to help alleviate congested traffic during drop off and pick up times, we have staggered start and end times for each

building. The Kindergarten through 2nd grade students will begin school at 8:15 a.m. and end at 3:25 p.m. The 3rd through 5th grade students will begin at 8:00 a.m. and end at 3:10 p.m. Grades 6th through 12th (in the MS/HS building) will begin at 7:45 a.m. and end at 2:55 p.m.

- We will be continuing our Latchkey (L.A.B.S.) program. You can access the details on our website.
- We will continue to use Skyward this year as our main communication tool with parents, to report attendance, missing assignments, grades and report cards. If you do not have Skyward Family Access log-in information, please contact our hospitality desk the night of orientation. More details will be covered in orientation. For those of you who do not have access to a computer or cannot get to a library, we have a designated computer for you to retrieve information about your child, located in the Elementary building.

More details will be shared at the back-to-school orientation. If you need to view the supply lists and/or dress code, you can access that on our website at www.landmarkacademy.net.

As always, thank you for all of your support in making Landmark such an exceptional learning environment. Thanks to you and an incredible staff, we are truly redefining education. Please do not hesitate to call if you have any questions.

Sincerely,
Danielle Shannon and Renee' Crawford
Building Administrators

Very Important:

We have waiting lists for nearly every grade this year. We recognize that circumstances may lead you to withdraw your student from Landmark. If you come to that decision it is very important that you contact us as early as possible. This will enable waiting list families to plan accordingly. Thank you for your consideration.

School Information

www.landmarkacademy.net
(810) 982-7210 / (810) 982-0679 fax

ELEMENTARY SCHOOL

Kindergarten - 5th Grade
4800 Lapeer Road
Kimball, MI 48074

Danielle Shannon, Administrator
Jamie Nestle, Assistant Administrator
Robin Fenner, Administrative Assistant

Elementary School Hours:

Grades K-2: 8:15 am—3:25 pm
Grade 3-5: 8:00 am—3:10 pm
am Half days: students dismiss at Noon
pm Half days: students arrive at Noon

Elementary Recess:

Grades K-1: 11:00 am—11:20 am
Grades 2-3: 11:25 am—11:45 am
Grades 4-5: 11:50 am—12:10 pm

Elementary Lunch:

Grades K-1: 11:20 am—11:40 am
Grades 2-3: 11:45 am—12:05 pm
Grades 4-5: 12:10 pm—12:30 pm

Classroom Lists:

Lists will be posted the evening of Parent Orientation / Back to School Picnic on August 26th, 2010.

All students must have new emergency cards on file in the school office. New cards will be sent home during the first week of school, along with the handbook forms that will need to be signed by a parent or legal guardian. State law states that all new students must present immunization records and original birth certificates upon registration and district policy requires proof of residency for new students.

MIDDLE / HIGH SCHOOL

6th Grade - 12th Grade
4864 Lapeer Road
Kimball, MI 48074

Renee Crawford, Administrator
Sara Sharp, Assistant Administrator
Annmarie Mackley, Administrative Assistant

MSHS School Hours:

Grades 6-12: 7:45 am - 2:55 pm
am Half days: students dismiss at 11:45 am
pm Half days: students arrive at Noon

MSHS Lunch:

Grade 6: 11:16 am—11:46 am
Grades 7-8: 11:48 am—12:18 pm
Grades 9-12: 12:40 pm—1:10 pm

Student Schedules:

Will be available the evening of
Parent Orientation / Back to School Picnic on August 26th, 2010

JT Lyonette, CEO

Travis Gostinger, Business Administrator

2010-2011 TESTING DATES

MEAP

3rd-9th grade
October 12-20, 2010

Make-up:
October 21-29, 2010

ACT

11th grade and Seniors
who have not tested
March 1-2, 2011

Make-up:
March 15-16, 2011

MME

10th-11th grade
March 3, 2011

Make-up:
March 17, 2011

TERRANOVA

K-12th grade
April 18-21, 2011

Make-up:
April 26-29, 2011

"Landmark Academy, recognizing the unique giftedness of the individual student, will work in cooperation with parents and the community to provide a nurturing and challenging environment that encourages academic excellence, character development, and a love for lifelong learning."



Landmark Athletics looks to reach new heights!

by Adam Hoskins

Landmark Academy continues to add and improve its athletic program in the 2010-11 school year. New high school sports for the 2010-11 school year include: volleyball, cross-country (co-ed), and baseball. Landmark Academy will also continue to offer the following sports for both boys and girls: soccer, basketball, and cheer. At the Middle School level Landmark will offer boys and girls basketball and girls volleyball.

The 2010-11 school year will also bring many changes to the facilities. Landmark will be getting a brand new full-size gymnasium. This will be constructed in the current auditorium. Landmark will also be redoing the soccer field to create a better playing surface. Other facilities that will be added include: a softball field, a baseball field, and a cross country path. We will now be able to host home contests for all sports that we offer.

Needless to say, the 2010-11 school year will bring a lot of excitement and school spirit. Please look for updates of Laker Spirit Gear! Here is the athletic website where you may find lots of updates and info: www.landmarkacademy.net/athletics.html also please look for the athletic bulletin board located near the entrance to the gymnasium.



2010-2011 Coaches

Athletic Director & Boys Basketball



Adam Hoskins

Baseball



Kevin Moran

Boys & Girls Soccer



Kyle Whymer

Volleyball



Katherine Costanzo



Danielle Frasier

Cross-Country



Melanie Landschoot

Girls Basketball Coach - TBA

2010-2011 Athletic Calendar

(All dates, times, and games are subject to change. Game dates will also be added.)

XC: Cross Country / **VB:** Volleyball / **BS:** Boys Soccer / **BB:** Boys Basketball / **GB:** Girls Basketball / **GS:** Girls Soccer
BBL: Baseball (Game Dates To Be Determined) **SW:** Swimming (Dates To Be Determined)

FALL SEASON

8/28	XC	Mariner Invite	9:30
9/2	XC	Port Huron Invite	10:00
9/9	VB	Home vs. St. Thomas Moore	6:00
9/11	XC	Muskkrat Invite	10:00
9/14	BS	@ St. Thomas Moore	5:00
9/14	VB	Home vs. Auburn Hills	6:00
9/16	BS	@ New Life	4:30
9/16	VB	Home vs. New Life	6:00
9/21	BS	Home vs. S.A.S.A	4:30
9/21	VB (HS & MS)	@ Faith	5:00 & 6:00
9/23	BS	Home vs. Auburn Hills	4:30
9/23	VB	Home vs. S.A.S.A	6:00
9/28	BS	Home vs. Valley-Faith	5:00
9/28	VB	Home vs. Valley	5:00
9/30	BS	Home vs. St. Thomas Moore	5:00
9/30	VB (HS & MS)	@ M.S.D	5:00 & 6:00
10/5	BS	Home vs. New Life	4:30
10/5	VB	@ St. Thomas Moore	6:00
10/7	BS	@ S.A.S.A	5:00
10/7	VB	@ Auburn Hills	6:00
10/12	BS	@ Auburn Hills	4:30
10/12	VB	@ New Life	6:00
10/14	BS	Home vs. Valley-Faith	5:00
10/14	VB (HS & MS)	Home vs. Faith	5:00 & 6:00
10/19	VB	@ S.A.S.A	6:00
10/19	XC (9 th & 10 th gr.)	Delia Park Shadywoods	4:15
10/21	VB	@ Valley	5:00
10/26	VB (HS & MS)	Home vs. M.S.D	5:00 & 6:00
10/18-23	BS	Districts	TBD

WINTER SEASON

12/7	BB	@ Algonac	5:30 & 7:00
1/6	BB	Home vs. St. Thomas Moore	5:30 & 7:00
1/11	BB	Home vs. Auburn Hills	5:30 & 7:00
1/13	BB	@ New Life	5:30 & 7:00
1/18	BB	@ Faith	5:30 & 7:00
1/25	BB	@ S.A.S.A	5:30 & 7:00
1/28	BB (Boys Only)	Home vs. Valley	5:30
2/1	BB	@ M.S.D	5:30 & 7:00
2/3	BB	@ St. Thomas Moore	5:30 & 7:00
2/8	BB	@ Auburn Hills	5:30 & 7:00
2/10	BB	Home vs. New Life	5:30 & 7:00
2/15	BB	Home vs. Faith	5:30 & 7:00
2/17	BB	Home vs. S.A.S.A	5:30 & 7:00
2/22	BB (Boys Only)	@ Valley	5:00
2/24	BB	Home vs. M.S.D	5:30 & 7:00
2/28-3/2,4	BB (Girls Only)	Districts	TBD
3/7,9,11	BB (Boys Only)	Districts	TBD

SPRING SEASON

April 14	GS	Home vs. S.A.S.A	5:00
April 19	GS	@ Faith-Valley	5:00
May 3	GS	Home vs. New Life	4:30
May 5	GS	@ St. Thomas Moore	5:00
May 12	GS	@ S.A.S.A	5:00
May 17	GS	Home vs. Faith-Valley	5:00
May 19	GS	@ New Life	4:30
May 24	GS	Home vs. St. Thomas Moore	5:00
TBD	GS	Districts	TBD

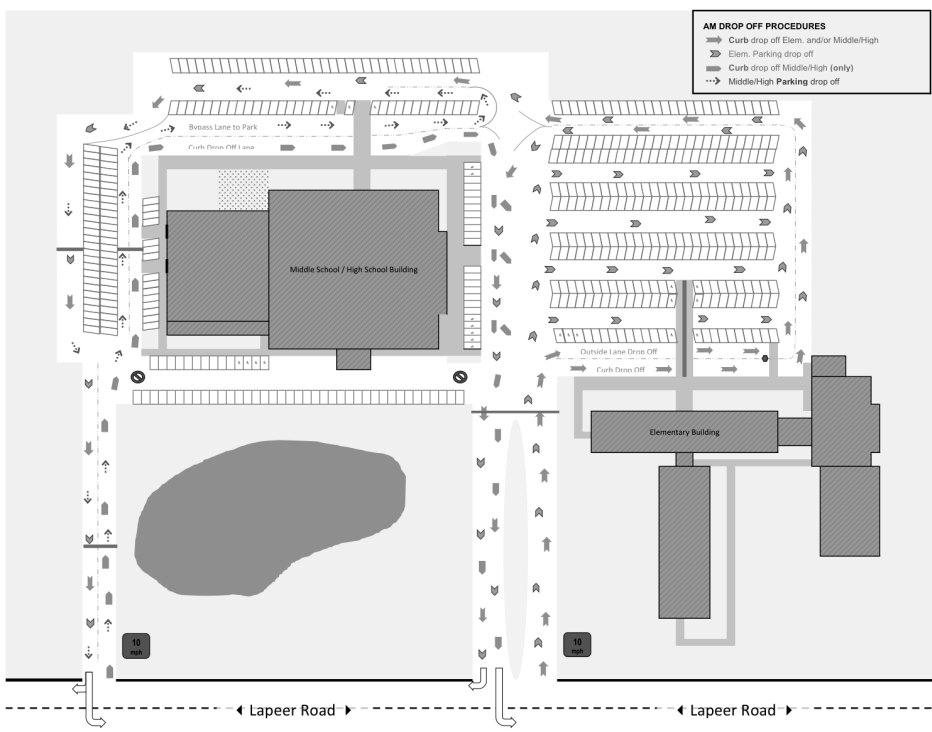
Parking Lot Procedures

Please follow all Parking Lot Procedures for the safety of our students, parents, staff and visitors

Your child is the most important part of our school. Please be aware of surroundings in the parking area, even after you drop off or pick up your own child(ren). Watch for other children and drive slowly!

- The speed limit is **10 mph** in the entire parking lot - drive slowly!
- Pedestrians have the right of way! Especially watch for children or pedestrians that may be crossing between buildings.
- Park in designated parking spaces only! Do not park on the "fringes" of the parking lot, in front of pylons or in driving lanes.
- Handicapped parking spaces are for those who have an official handicapped tag or license plate.
- For consistent flow, please familiarize yourself with the directional arrows and follow the traffic patterns on the map below.
- When dropping off at the curb, please watch for and be respectful of directions given by the staff on parking lot duty.
- Elementary Drop Off: Because there are two lanes of drop off ("Curb Side" and "Outside Lane"), please be **very aware** of other students after dropping off your child(ren) and **proceed only** when directed by duty staff.
- Elementary Pick Up: Students will be dismissed from the sidewalk in the front of the school. Parents are to meet their child(ren) at the sidewalk, receive their child(ren) from the teacher, and escort their child(ren) to their vehicle.
- We ask that pets not be allowed in the school building or the parking lot because of safety issues and student health (allergies). If you must bring your pet, please ensure that the animal remains in your vehicle.

Please follow all Parking Lot Procedures for the safety of our students, parents, staff and visitors



2010-2011 SCHOOL CALENDAR

SEPTEMBER

- 7 Students first day of school
- 8 Woo Hoo Breakfast for Kindergarten parents 8:30-9:15 am EL Multipurpose Room
- 20 After School Club Signup begins at 7:30 am
- 27 After School Clubs begin

OCTOBER

- 6 Progress Reports due
- 12-29 MEAP Testing window
- 22 Professional Development Day (no students)

NOVEMBER

- 3 Report Cards due
- 5 First Quarter ends
- 8 Second Quarter begins
- 11-12 Conferences (students: 1/2 day a.m.)
- 15 Professional Development Day (no students)
- 24-26 Thanksgiving break
- 29 Students and Staff return

DECEMBER

- 15 Progress Reports due
- 20-Jan2 Christmas break

JANUARY

- 3 Students and Staff return
- 24-26 Middle School & High School exams
- 27 1/2 Professional Development Day (students: 1/2 day a.m.)
- 28 Records Day - Report Cards due (no students) First Semester / Second Quarter ends
- 31 Second Semester / Third Quarter begins

FEBRUARY

- 3-4 Conferences (students: 1/2 day a.m.)
- 11-14 Mid-Winter break
- 15 Professional Development Day (no students)
- 16 Students return

MARCH

- 1-3 High School ACT/MME (11th grade: a.m.)
- 1-3 K-10,12 students: 1/2 day p.m.
- 2 Progress Reports due
- 14 Professional Development Day (no students)
- 15-17 ACT / MME make-up window
- 30 Report Cards due

APRIL

- 1 Third Quarter ends
- 4-10 Spring break
- 11 Professional Development Day (no students)
- 12 Students return / Fourth Quarter begins
- 18-21 TerraNova testing
- 22-25 Easter break
- 26 Students and Staff Return
- 26-29 TerraNova make-up window

MAY

- 11 Progress Reports due
- 20 Professional Development Day (no students)
- 24-26 Senior final exams
- 27 Seniors last day of school
- 30 Memorial Day weekend break
- 31 Students and Staff return

JUNE

- 5 High School graduation ceremony
- 7-9 Middle School & High School exams
- 16 Students last day of school Kindergarten graduation
- 17 Report Cards due Teacher and TA last day

"Every Landmark Academy student will attain mastery of essential academic skills, demonstrate exemplary character, and understand their unique giftedness - becoming confident leaders and lifelong learners."



2010/2011 Landmark Teaching Staff

New Staff is underlined / Staff Changes are **Bold Italic**

Elementary

- Kindergarten: Mrs. Arpan, Mrs. Blake, Mrs. Roe, Mrs. Schott
- 1st Grade: **Mrs. Burton**, Mrs. Cook, Mrs. Kleinert, Mrs. Moses
- 2nd Grade: Mrs. Farr, Mrs. Gorski, Mrs. Jamison, Mrs. McCabe
- 3rd Grade: Mrs. Brown, Mrs. Fagan, Mrs. Klei, Mrs. Vultaggio
- 4th Grade: **Miss Costanzo**, Miss Hazely, Mrs. Lawrence, Miss Webb
- 5th Grade: Miss Biewer, Mrs. Ciaramella, **Mrs. Lyons, Mr. Macias**
- Special Ed: Mrs. Jackson, Mrs. Mitchell (Guindon)
- Speech and OT: Mrs. Falls, Mrs. Gusick
- Specials: **Mrs. Fenton**, LaGodna, Mr. McGregor
- Academic Quality Coach: Mrs. Vincent
- Landmark Model Classroom Coach: **Mr. Gostinger**
- Administrator: Mrs. Shannon
- Asst. Administrator: Mrs. Nestle

Middle School

- Social Studies (6-8) Mrs. Locklear, Miss McKernan
- Math (6-8) Mrs. Cole, Mrs. Dalrymple,
- Science (6-8) Mrs. Piotrowski, **Miss Frasier**
- ELA/Literature (6-8) Mrs. Brown, Mrs. Dillingham, Mrs. Welser
- French (7-12) Mrs. Goodenough
- Spanish (7-12) TBA
- Special Ed. (6-12) Mrs. Hillock, **Mrs. McKillop**, Mrs. Scayola, Mrs. Simons
- Band/Music (6-12) Mr. Flack
- PE (6-12) Mr. Hoskins, Mr. Moran
- Art (6-12) TBA
- Administrator: Mrs. Crawford
- Asst. Administrator: Mrs. Sharp

High School

- Social Studies: Miss McKernan, Mr. Uhde
- Science: Mr. Klawender, Mr. Whymer
- ELA: Mrs. Gilroy, Miss Landschoot
- Math: Mrs. Drzewiecki (Cronce), Miss Grewe
- Administrator: Mrs. Crawford
- Asst. Administrator: Mrs. Sharp

Plan Ahead for 1/2 days!

The following days are a.m. 1/2 days. Middle School / High School students dismiss at 11:45 a.m. - Elementary students dismiss at Noon:
November 11-12, 2010 / January 27, 2011 / February 3-4, 2011

The following days are p.m. 1/2 days due to ACT/MME testing for 11th grade (11th graders will arrive at 7:45 and be dismissed after testing.) Kindergarten - 10th grade & 12th grade will arrive at Noon and be dismissed at the regular dismissal times:
March 1-3, 2011

By now, many of you have grown used to the fact that Landmark experiences changes between the time you leave in June and the time you return for a new school year. I am delighted to let you know that this is the case once again. And, we have some big ones for you.

Despite a very tough economy, Landmark Academy was able to secure an investment grade rating from Standard & Poor's, which helped us arrange for financing to purchase the Middle School/High School building from Cross Current Church. We have had some fantastic contractors working diligently all summer to completely renovate the first floor of the building and make a few improvements on the second floor. We have added a few touches to the exterior as well.

When you return you will see 13 new classrooms, a new conference room, new offices, and – drum roll, please – a new high school gymnasium for physical education classes and our growing athletics programs. The look and feel of the building will be more like a college campus building than a Middle School or High School. We are very excited to offer this to our students because we believe that a great environment will inspire great learning.


Outside you will find some repairs to the parking lot to improve safety and traffic flow. The big story is the undeveloped acreage to the north of the building. We are making improvements to the soccer field and we have some additions planned as well – two general purpose recreation fields, a softball field, a baseball diamond, and a cross country track that winds close to our pond. We have also made a few landscaping improvements and have added a big, new sign on the front of the building.

The physical improvements are exciting, but I am more energized by the personnel additions. In St. Clair County, Michigan we continue to add much needed jobs. While many schools are cutting we are fortunate to be welcoming a new Spanish teacher, a new High School Social Studies Teacher, and a new Special Education teacher. We have also promoted some fine Teacher Assistants to teaching positions, which has opened the door to hire new Teacher Assistants. Our staff has grown to 130, from our humble beginnings 11 years ago of less than 20. Our enrollment has grown to nearly 1,000 students. Thank you for your support of Landmark.



Nearly all of our teachers are returning for another year. The experience they bring and the collaboration they commit to are really beginning to show great results. The academic and program refinements we made last year will continue this year and we expect to see results in student learning that make Landmark an example of what education can be. Your attentive cooperation as educational partners is key to our success – for the school and for your children.

Some of the changes from year to year have been subtle. Some – like this year – are dramatic. I count it a privilege to be part of this amazing team dedicated to ensuring an exceptional education for all of our students. The annual growth means we are on the right track of achieving the promise of the unchanging mission. Thank you for your support and I can hardly wait to start the school year.



The following list of core values reflects what is truly important to us as an organization. These are not values that change from time to time, situation to situation or person to person, but rather they are the underpinning of our culture. Many people feel that Landmark Academy is an exciting company of which to be a part. These core values are the primary reasons for this feeling, and they transcend our size and our growth rate. By maintaining these core values, we can preserve what has always been special about our organization. They are the soul of our organization.

- We will promote a safe (physically and emotionally and nurturing environment).**
We recognize that all people (students, parents, staff) have fundamental needs as identified by Maslow, Glasser and Covey. We will endeavor to establish a learning and working environment that first satisfies the lower, physiological needs (safety) then the higher needs (love, belonging, potential).
- We believe in the unique giftedness and value of each individual.**
We believe that each person (student, parent, staff) has unique gifts, talents and abilities. They have value, a purpose and a destiny. It is our role as educators to help them discover their strengths, develop them and launch them toward success.
- We exist to provide academic excellence for our students and staff.**
We will equip students with knowledge and skills to be productive citizens and to reach their full potential.
- We endeavor to have Co-Operation & Co-Laboration with Parents and among all staff.**
We believe in the power of teamwork. Children will flourish when students, teachers and parents work together to optimize learning.
- We firmly believe that character matters.**
There are moral absolutes that have been recognized for centuries as essential for an orderly, respectful and civilized society. We will teach and model these as essential elements of education and future success. We will exude quality character in all we do.

goals to be achieved. Accordingly, the Board directs, by the adoption of this policy, that the administration of the School shall design a program/plan that will encourage and foster a partnership between families and the School for increased parent involvement in a pupil's education. The plan may include, but not be limited to: (1) Establishment of welcoming school environment. (2) Communication to and from parents and school. (3) parents as volunteers. (4) Supportive home learning environment. (5) School as a parent resource center. (6) Parents as decision makers.

Included in these areas may be surveying parents as to their ideas and needs related to parent involvement, communicating in languages understood by school families, the development and review of instructional materials and district procedures, review of individual school environments, input on the ways that the School may better communicate with parents about information and resources they may need (e.g., current laws, regulations, instructional programs, and community resources), educational programs to assist parents in their support of academic achievement, increasing parents' opportunities to be involved in building decisions, as well as School staff development looking at staff attitudes and effective parent involvement programs.

The effective implementation of the plan should be reviewed and evaluated by the School and parents on a regular basis with administrator recommendations to the school Board as to related policy and budgetary needs.

Title I Services (pol.2661)

The Boards of Directors elects to augment the educational program of educationally disadvantaged students by the use of Federal funds and in accordance with Title I of the Amendments to the Elementary and Secondary School Improvement of 1965.

Title I Programs (pol.2661)

In accordance with the requirement of the No Child Left Behind Act, the school encourages parent participation in Title I programs. Parents shall be offered substantial and meaningful opportunities to participate in the education of their children

by this policy. The Board directs that the following actions be implemented by the administration to ensure compliance with federal law and to invite parents to become involved highly in the education of their children:

- The involvement of parents in the planning, implementation, evaluation, and improvement of Title I programs/ services through participation on building School Improvement Teams;
- Invitations to parents to attend at least one annual meeting for Title I parents, with additional meeting opportunities being available as needed, designed to provide Title I information and program services, and to solicit parent suggestions on program development, planning, evaluation and operation;
- Assistance to parents in understanding Title I, including providing information in a language understandable to the parents, if practicable;
- Parent notification of Title I student selection and criteria for selection;
- Information regarding child's achievement and progress;
- A provision for input by Title I staff at regularly scheduled parent-teacher conferences and any additional communication as requested by the Title I staff or parents;
- Opportunities to enhance parent capacity to work with children in the home on school learning;
- Professional development opportunities for teacher and staff to enhance their understanding of effective parent involvement strategies;
- Ongoing communication between the School and parents;
- Other appropriate activities (i.e. Family Math Nights, parent sessions, science, theatre, etc.)

If the School is a recipient of Title I funds, it hereby adopts the following policy statements regarding the development of a plan for parent involvement in the development of a Title I plan, and directs the administration to:

- Involve parents in the development of the plan;
- Develop a plan that provides for the activities of the school;
- Provide the necessary technical, research, staff and administrative support to schools in the planning and implementing of effective parent involvement activities to improve student academic achievement and school performance;
- To integrate and coordinate the plans/policies for parent involvement in Title I programs with parent involvement in other programs, including but not limited to Head Start (if applicable);
- To review and evaluate the School's plan annually and to share the results of that review and evaluation with the school Board;
- To assure that the policy/plan contains a compact that outlines how parents, school staff and students will share the responsibility of improved student achievement;
- To distribute the School plan to parents of participating children and to the local community.

Limited English Proficiency (LEP) Parent Involvement (pol.2112)

In accordance with federal law, parents of LEP students will be provided notice regarding their child's placement in and information about the School's LEP program. Parents will be notified about their rights regarding program content, participation and right to remove the child from an LEP program and to place the child in a regular program.

American Indian and Children Residing on Indian Lands Parent Involvement

In accordance with federal law, parents will be afforded the opportunity to present their views on programs provided to their students.

Migrant Education Program (MEP) Parent Involvement

Parents of students in the MEP will be involved in the development, implementation, operation and evaluation of the program.

Our school may be eligible for federal and state funds to provide additional educational services. The funds available to each school are based primarily on the number of enrolled students whose families meet income eligibility criteria for free and reduced meals or milk. Even though Landmark Academy does not have a meal program, it can receive funds for educational services if it is able to provide a count of students who meet the income guidelines.

In order for us to begin the process, all families must fill out a Free and Reduced Lunch Form for each enrolled student and return it to the school. Please watch for the form to come home with your child the first week of school. If your family does not qualify, please sign the form and write across the front "Do Not Qualify." It is very important that all families return the form.

Annual Parental Policy Notices

This policy applies to all activities on school property and to all school-sponsored activities whether on or off school property.

The Board of Directors defines harassment as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical or emotional well being, and a staff member's ability to perform his/her job. This would include harassment based on any of the legally protected characteristics, such as sex, race, color, national origin, religion, height, weight, marital status, or disability. This policy, however, is not limited to these legal categories and includes any harassment that would have a negative impact, which includes such activities as stalking, bullying, name-calling, taunting, hazing, and other disruptive behaviors.

Any staff or student that believes s/he has been or is the victim of harassment should immediately report the situation to their teacher and/or building administrator. All complaints will be investigated in accordance with Administrative Guidelines for Board Policies 3362 & 5517.

Visitors (pol.9150)

The Boards of Directors welcomes and encourages visits to school by parents, other adult residents of the community and interested educators in compliance with the following guidelines:

Non-staff access to students and classes must be limited and only in accordance with a schedule which has been determined after consultation with the teacher whose classroom is being visited or by the building administrator. Classroom visitations must be non-obtrusive to the educative process and learning environment and should not occur on an excessive basis.

Parents and visitors are required at all times to sign in at the Hospitality office before entry to any other part of the building and have an identification tag on at all times..

The administrative team has the authority to prohibit the entry of any person to this school or to expel any person when there is reason to believe the presence of such person(s) would be detrimental to the good order of the students and staff. If such an individual refuses to leave the school grounds or creates a disturbance, the school administrator is authorized to request removal of the individual by local law enforcement.

Authorization to Administer Medication (pol.5330)

Medication includes prescription, non-prescription, over-the-counter, and herbal medications, and includes those taken by mouth, by inhaler, injection, and those applied as drops to eyes, nose, as well as all medications applied to the skin.

A "Permission Form for Prescribed Medication" can be found on our web site at www.landmarkacademy.net. This form must be completed prior to any medication being administered to the student. This form must be renewed each year.

Written instructions from a physician must include the name of the student, name of the medication, dosage of the medication, route of administration, and the time the medication is to be administered to the students and shall be kept on record by the school.

Any adverse reaction to medication, as described on the physician's written instructions, shall be reported to the student's parent/guardian immediately. All medication shall be kept in a labeled container as prepared by the pharmacy, physician or pharmaceutical company with the student's name, the name of the medication, dosage, and the frequency of administration. Medication must be brought to the school by the student's parent or guardian. No changes to medication dosage or time of administration will be made except by the written instruction from a physician.

A Middle School or High School student who requires the use of an inhaler for relief or prevention of asthma symptoms will be allowed to carry and use the inhaler for self-determined administration only if we have a Medication Permission Form, signed by a Physician, on file in the Hospitality office (as describe in the Michigan Revised School Code, Section 380.1179). For further details, please see Board policy 5330.

Notification of Blood-borne Pathogens (pol.8453.01)

Guidelines have been established so that the School can comply with Federal regulations for protecting individuals against exposure to blood-borne pathogens and other infectious materials which can cause Hepatitis B and/or HIV viruses. A plan has been designed to identify likely situations where staff members could be exposed., to describe how such situations can be minimized, and the ways in which exposure will be managed. For further details, please see Board policy 8453.

Notification of Health Education Program and the Program on Reproductive Health and Family Planning (pol.2413)

The Board of Directors has adopted a comprehensive Health Education Program which will prepare students to maintain good health and enable them to adapt to changing health problems of our society. It is designed to provide an appropriate means for students to acquire the knowledge, skills, and attitudes necessary to maintain good health.

In compliance with State law and with its desire to maintain effective communication with parents and the community, the Board has made arrangements for the programs and instructional material to be available for review by any parent or interested member of the community. If you wish to review any or all of the programs, please contact your building administrator. After reviewing the programs, if you wish to discuss them, please contact your building administrator.

The Board recognizes that this program, like others the School offers, may contain content and/or activities that some parents find objectionable. The school shall notify the parents, in advance of the instruction and as to content of the course, giving the parents an opportunity to review the materials to be used. Upon written request a parent/legal guardian may excuse their child, without penalty, from those materials in the course that they deem to be objectionable.

In implementing these programs, the School Administrator/Administrative Team may use whatever school and outside resources, including Department of Education and ISD guidelines and consultants, s/ he deems appropriate.

Parental Involvement (pol.2661.01)

The School strongly encourages and welcomes the involvement of parents in all of the School's educational programs. It is recognized that a parent's involvement in a child's education is a critical component in that child's academic success. The School Board further appreciates and respects parents as the "first Teachers" of their children, and believes the interest and involvement of parents in the education of their children should not diminish once children enter the school.

An effective school/parent partnership focused on students' educational success must exist, which involves all School staff and parents, for the Schools' education

Skylert Announcement System

The safety of the students, faculty, and staff here at Landmark Academy is one of our top priorities. For that reason, we have adopted the Skylert Emergency Notification Service. This service allows us to send messages to ALL of our students' parents on ALL of their contact numbers within minutes after an emergency or incident has occurred at the school, giving you, the parent, peace of mind knowing that if an emergency should happen you will be informed immediately.



The Skylert system may be used to alert parents and other emergency contacts of a situation occurring at the school or of early closings due to weather conditions. The messages may be used to give emergency instructions to parents. We will also use Skylert to send important non-emergency messages out to parents, such as attendance or school event reminders.

The delivery success of the message is only as successful as the contact information we have for our students. Please make certain to complete the forms provided by each office and return them to the office staff so that we have the most up-to-date contact information. If this information changes throughout the year, please let us know immediately by calling the school office or by updating your contact information in Skyward.

You can access Skyward by going to our website at: www.landmarkacademy.net. Click on Skyward at the top of the home page to enter your Skyward username and password. Once you are logged in, you can verify and/or update your contact information.

We are happy to be able to provide our Landmark Academy families with this new service!

What if school is cancelled?

In the event that Administration deems it necessary to close the school due to snow, ice, or other emergencies, notification will be made through Skylert. Notification will also be made on the following radio and television stations as soon as possible indicating that Landmark Academy in Kimball Township will be closed. Usually, but not always, if the Port Huron Area Schools are closed due to weather emergencies, we will also be closed. Every attempt will be made to report cancellation notices by 6:00 am.

RADIO

WGRT: 102.3 FM / WHLS: 1450 AM / WNFA: 88.3 FM / WNFR: 90.7 FM / WSAQ: 107.1 FM

TELEVISION

Channel 2: Fox 2 Detroit / Channel 4: Local 4 Detroit

L.A.B.S.

Landmark's Lifelong Learning After and Before School Program

L.A.B.S. offers care to children currently enrolled at Landmark Academy, Kindergarten through 12th grade, for a period of time before school and/or after school. This outstanding program offers academic assistance while encouraging character development. L.A.B.S. helps to build self esteem by developing each child's unique gifts, talents, and abilities.

L.A.B.S. Mission is to provide a safe and nurturing environment for students who are in need of before and/or after school care. Our environment encourages academic excellence, self-esteem building and character development.

Please check our website at www.landmarkacademy.net for more details and pricing information.

Annual Parental Policy Notices

Nondiscrimination in Education (pol.2260)

Landmark Academy hereby agrees that it will comply with federal laws prohibiting discrimination and with all requirements imposed by or pursuant to regulations of the U.S. Department of Education. Therefore, it shall be the policy of the school that no person, on the basis of religion, race, color, national origin, sex, disability, or age, shall be discriminated against in its programs, activities, or employment.

Further, it is the policy of this school to provide an equal opportunity for all students regardless of gender, religion, race, color, national origin or ancestry, age, disability, marital status, and/or other legally protected characteristic, to learn through the curriculum offered in this school.

Student Privacy & Parental Access to Information (pol.2416)

The Landmark Academy Board of Directors respects the privacy rights of parents and their children. No student shall be required as a part of the school program or the school's curriculum, without prior written consent of the student (if an adult or an emancipated minor), or, if an un-emancipated minor, his/her parents, to submit to or participate in any survey, analysis, or evaluation that reveals information concerning: political affiliations or beliefs of the student or his/her parents; mental or psychological problems of the student or his/her family; sex behavior or attitudes; illegal, anti-social, self-incriminating, or demeaning behavior; critical appraisals of other individuals with whom respondents have close, family relationships; legally-recognized privileged and analogous relationships, such as those of lawyers, physicians, and ministers; religious practices, affiliations, or beliefs of the student or his/her parents; or income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program).

Disclosure of Personal Information (pol.8330)

If you do not want the following information available to the public, notify your building administrator, in writing, before September 30th, 2010.

Designation of "Directory Information"

A school district may release "directory information" without securing prior written consent of the parent/students, provided the school has given an annual notice regarding the "directory information"

While other information concerning students of the school district remains confidential and will be released only in accordance with the school district's Student Record Policy, the "directory information" listed below will be released to a requesting party unless a parent/guardian or an adult student advises the school administrator that such information should not be so released with respect to that particular student.

In accordance with the Family Education Rights and Privacy Act (FERPA) (20 USC 1232[g]), the Board of Directors of Landmark Academy has designated the following information as "directory information": a student's name, address and telephone number; date and place of birth; major field of study; participation in school activities; dates of school attendance; honors and awards.

The school shall maintain a record of those persons to whom information about a student has been disclosed. Such disclosure records will indicate the student, person viewing the record, information disclosed, and date of disclosure.

Disclosure of Personal Information to the Military (pol.2416)

The Family Educational Rights and Privacy Act (FERPA) provides for disclosure of a student's personal information to military recruiters upon request unless parents have advised us that they do not want their student's information disclosed without their prior written consent. If a parent or adult student does not want Landmark Academy to disclose personal information from a student's education records to military recruiters without prior written consent, the building administrator must be notified in writing no later than September 30th, 2010.

Drug-Free Schools (pol.5530)

In accordance with Federal and State law, the Board of Directors has established a "Drug-Free School Zone" that extends 1000 feet from the boundary of any school property. The Board prohibits the use, possession, concealment, delivery, or distribution of any drug or any drug-related paraphernalia at any time on school property, within the Drug-Free School Zones, or at any school related event.

Furthermore, the Education Service Provider shall take the necessary steps to ensure that an individual eighteen (18) years of age or older who knowingly delivers or distributes controlled substances so designated and prohibited by Michigan

statute with the Drug-Free School Zone to another person is prosecuted to the fullest extent of the law.

Search and Seizure (pol.5771)

The Board of Directors of Landmark Academy has charged school authorities with the responsibility of safeguarding the safety and well-being of the students in their care. In the discharge of that responsibility, school authorities may search school property such as lockers and desks used by students, or the person or property, including vehicles, of a student.

School Property

Random searches of school property and their contents have a positive impact on deterring violations of school rules and regulating proper maintenance of school property. Random searches also provide greater safety and security for students and staff. Administration may search school property at any time without notice. The administration may request the assistance of law enforcement while conducting a search and will supervise all searches.

Student Person and Possession

The Board recognizes that the privacy of students or his/her belongings may not be violated by unreasonable search and seizure and directs that no student be searched without reasonable suspicion or in an unreasonable manner. The extent of the search will be governed by the seriousness of the alleged infraction, the student's age, and the students disciplinary history. A search prompted by the reasonable belief that health and safety are immediately threatened will be conducted with as much speed and dispatch as may be required to protect persons and property.

Health Services (pol.5310)

In compliance with law, the Board of Directors may require students to submit to periodic health examinations to:

- protect the school community from the spread of communicable disease.
 - determine that each students' participation in health, safety, and physical education courses meets his/her individual needs.
 - determine that the learning potential of each child is not lessened by a remediable, physical disability.
- Any health services program should also include instruction to staff members on the observance of students for conditions that indicate physical defect or disability.

Annual Parental Policy Notices

Parent's Right to Inspect Instructional Materials (pol.9130)

Parents and students may inspect, request, suggest, complain, or file a grievance as it relates to instructional materials such as textbooks, library books, reference works, and other instructional aids used in the school; however, the following procedure must be followed:

The criticism is to be addressed to the school administrator, in writing, and shall include: author; title; publisher; the complainant's familiarity with the material objected to; sections objected to by page and item; reasons for objection.

Upon receipt of the information, the school administrator will respond to your request in accordance with the steps outlined in Board of Directors Policy 9130, a copy of which is available upon request from the school administrator's office.

Parent's Right to Inspect and Review Student Records (pol.8330)

Parents and students may inspect, review and request amendments to the student educational records if the record is inaccurate, misleading, or otherwise in violation of the student's rights.

A request for amendment to the student's records is to be addressed to the school administrator, in writing.

Upon receipt of the request for amendment, the school administrator will respond to your request in accordance with the steps outlined in Board of Directors Policy 8330, a copy of which is available upon request from the school administrator's office.

Notification of Rights under FERPA for Elementary and Secondary Schools (pol.2416)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

(1) The right to inspect and review the student's education records within 45 days of the day the school receives a request for access. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of

the student's education records that the parent or eligible student believes is inaccurate. Parents or eligible students may ask the school to amend a record that they believe is inaccurate. In writing, notify the school principal (or appropriate school official), clearly identifying the part of the record to be changed, and specify why it is inaccurate. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise him/her of his/her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school district to comply with the requirements of FERPA.

The name and address of the office that administers FERPA is: Family Policy Compliance Office/U.S. Department of Education 400 Maryland Avenue, SW Washington, DC 20202-4605

Use of Pesticides (pol.8431)

As part of Landmark Academy's pest management program, pesticides are occasionally applied. You have the right to be informed prior to any pesticide application made to the school grounds and buildings. In certain emergencies, pesticides may be applied without prior notice, but you will be provided notice following

and such application.

If you need prior notification, please complete and submit the "Pesticide Prior Notification Request" form to the building administrator by September 30th, 2010. The form is located in the student handbook on our website at: www.landmarkacademy.net.

Asbestos Management (pol.8431)

Landmark Academy is required by 40 CFR 763.80 to complete an inspection to determine whether any hazardous material was used in the construction of our facility. The inspection was completed in July of 2003 and our facilities do not contain any hazardous building material. Documents pertaining to this inspection have been furnished to the State of Michigan as required. A copy is available upon request from the building administrator.

Code of Conduct (pol.5600)

The Board of Directors acknowledges that conduct is closely related to learning and that an effective instructional program requires and orderly school environment, which is, in part, reflected in the behavior of students.

The Board believes that the best discipline is self-imposed and that students should learn to assume responsibility for their own behavior and the consequences of their actions.

The Board shall require each student of the school to adhere to the Code of Conduct established by the administration and to submit to such disciplinary measures as are appropriately assigned for infraction of those rules. Such rules shall require that students: conform to reasonable standards of socially-acceptable behavior; respect the person and property of others; preserve the degree of order necessary to the educational program in which they are engaged; respect the rights of others; obey constituted authority and respond to those that hold that authority.

Harassment / Bullying (pol.3362 / 5517)

Harassment of students, staff and applicants for employment is prohibited, and will not be tolerated. This includes inappropriate conduct by other students as well as any other person in the school environment, including employees, Board members, parents, guests, contractors, vendors, and volunteers. It is the policy of the school to provide an environment that is safe and free of harassment for all staff and students.